



New York State Hunger Prevention and Nutrition Assistance Program
(HPNAP) Frequently Asked Questions

F.A.Q.

Q: “Does my program qualify for HPNAP funding?”

A: Programs categorized as Food Pantries, Soup Kitchens, or Shelters are eligible to apply for HPNAP. Additionally, programs must be open to the public and provide a balanced and complete meal package to be eligible. Final eligibility is determined when the submitted application is reviewed.

A: Applicants must be in good standing with the Food Bank, and have provided satisfactory documentation or repayment

Q: “*How long does the applicant take?*”

A: The application process may take 30 – 45 minutes to complete.

Q: “*When will I receive an answer from the HPNAP application?*”

A: The HPNAP application is open until Friday, June 13, 2025. Notifications will be sent after that date.

Q: “*My program received the grant before; do I need to apply again?*”

A: Yes. A new application for HPNAP funding is required each year.

Q: “*What if I operate more than one program?*”

A: Every eligible program must submit a unique application to be considered for funding, even if it is a multi-program site.

Q: “*How are awards determined?*”

A: Awards are determined by a formula that considers the population (in your county) below the poverty level and the number of individuals (in your county) estimated to be food insecure. The program type and application score will also influence the actual award.



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Q: *“What are the Operation Support and Equipment Awards?”*

A: Operation Support and Equipment awards are supplemental to assist emergency food programs with operational and logistics expenses.

Q *“How will my organization receive an award?”*

A: Awards for food funding, also known as “Food Line of Credit,” will be made available to partner agency accounts and are automatically applied to eligible orders.

A: Awards for operational support are issued once the awarded agency provides satisfactory documentation that the expense has been incurred and paid for by the awardee. Operation Supports are reimbursement-based.

A: The Food Bank advances equipment awards, trusting that the awardee will supply the required documentation once the purchase has been made.

Q: *“What information will I need to complete the grant application?”*

A: Existing Food Bank partners will need to know their expenses, how much funding they request, and supporting documents for operation support categories to show that the food program is responsible for the costs (if applying for Operation Support). Applications requesting equipment must also provide two separate quotes (same equipment from two DIFFERENT vendors).